



Commanding Officer
Marine Wing Support Squadron 373
Unit, Personal, and Family Readiness Policy



The Unit, Personal, and Family Readiness Program (UPFRP) will be implemented to **ensure that we maintain ready Marines, Sailors, and their immediate family members.** Through unit events, outreach, briefs, and functions we will provide relevant and important information so that they can be **prepared through deployments, the training schedule, and other operations that affect individual and family routines.**

We will use the program's **four tenets of deployment support, official communication, readiness and resources support, and volunteer management.** With the assistance of the Deployment Readiness Coordinator (DRC), Family Readiness Command Team (FRCT), Family Readiness Command Team Advisors (FRCTA), Uniformed Readiness Coordinators (URC), Single Marine Program (SMP) representative, Family Readiness Assistants (FRA), uniformed and spouse volunteers, **we will customize the program to meet our unique requirements, hectic schedule, and deployment windows.**

In support of deployments, **we will provide pre, mid, return and reunion, and post deployment briefs to keep Marines, Sailors, and family members informed throughout the process.** Furthermore, we will use installation resources to bolster our program. **Marine Corps Family Team Building (MCFTB)** offers UPFRP training, readiness and deployment support training, LifeSkills training, and L.I.N.K.S. sessions. **Marine Corps Community Services (MCCS)** offers an extensive catalog of venues as well. Additionally, we will seek to collaborate with personal and professional development staff for assistance with personal financial management, transition readiness, family member employment, voluntary education and training, and library information and briefs.

Throughout the year we schedule events which **cultivate unit cohesion and provide an opportunity for our extended family to gather.** In many cases, these events will fall in and around **common holidays, seasonal changes, and Marine Corps events.** However, there is plenty of flexibility and options to consider as we decide on the venue and how it is conducted.

The URC will recruit, train, and manage our volunteer network. **Our family members who volunteer to support our events provide a very special touch and adds a certain energy that just cannot be achieved if it is a Marine only planned function.** As such, we will seek opportunities to recognize our volunteers throughout the year. Personal time is valuable, and we must thank those who support the program. **As recipients of the program, I ask that each Marine and Sailors solicit your spouse or immediate family member to join the team!**

The Squadron's program is **reliant on an active volunteer network, family member participation, and your commitment to support it.** This is our event, for our families, I request that you **support the program through availability, action, and attendance.**


Steven B. Dodson